



KANKAKEE COMMUNITY COLLEGE
District 520

September 17, 2024

A meeting of the Board of Trustees of Kankakee Community College, District 520, was called to order by Chair Boicken at 5:00 pm in the Board Room (L241) of the Riverfront campus. Those physically in attendance were:

Mrs. Catherine Boicken, Chair
Mr. William Orr, Vice Chair
Mr. Michael Proctor, Secretary
Mr. Brad Hove
Mr. Michael Kick
Mr. Patrick Martin
Mr. Todd Widholm

Also attending in person were:
Dr. Michael Boyd, President
Ms. Claire Chaplinski, Attorney
Administrative Staff

Dr. Boyd welcomed guests. There was no public comment. There were no amendments or changes to the published agenda.

APPROVAL OF MINUTES

The recording secretary presented the minutes from the August 20, 2024 Decennial Committee for approval. Motion was made by Mr. Hove and seconded by Mr. Proctor to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

The recording secretary presented the minutes from the August 20, 2024 Board meeting for approval. Motion was made by Mr. Martin and seconded by Mr. Widholm to approve the minutes as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF CONSENT AGENDA ITEMS (* indicates Consent Agenda Item)

The consent agenda items were presented for approval. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the September 17, 2024 Consent Agenda Action Items 1-2 as follows:

***APPROVAL OF 1A, 1D and 1Y-OS PROGRAM PARTICIPANTS**

The administration recommended the Board approve the 1A, 1D and 1Y-OS program participants as presented.

***APPROVAL TO ACCEPT GRANT AWARDS**

The administration recommended the Board approve acceptance of the 1) Workforce Innovation Area – EV Battery Manufacturing Fast Track Training Support in the amount of \$4,530,000.00; 2) Mental Health Early Action on Campus Act in the amount of \$50,000.00; and 3) IGEN Renewable Energy Resources Trust Fund Grant in the amount of \$6,199.00.

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Dr. Boyd thanked President’s Cabinet for their hard work in obtaining grant funds which put KCC in a strong position.

APPROVAL TO PROCEED WITH ARCHITECTURAL SERVICES FOR PHASES 2 & 3 OF RENOVATIONS FOR THE MANUFACTURING TRAINING ACADEMY

The administration recommended the Board approve the proposal from Demonica Kemper Architects to provide architectural services through the bidding process for Phases 2 & 3 of renovations for the Manufacturing Training Academy for a fee of \$813,500, plus reimbursable expenses. Motion was made by Mr. Martin and seconded by Mr. Hove to approve the architectural services and fee as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

APPROVAL OF RESOLUTIONS HONORING FULL-TIME EMPLOYEES

The administration recommended the Board approve and sign the resolutions honoring KCC full-time retirees Denise Buswell and Sharon Hoogstraat. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve the resolutions as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Dr. Boyd read aloud the resolution for Sharon Hoogstraat. VP Purcell thanked Sharon for her loyalty to KCC for 40 years. Sharon thanked the board and administration for the opportunities.

INFORMATION

VP Nugent gave a KCC Foundation update to the Board. She thanked everyone who attended last week’s fundraising event which raised money for student support. She reported on recent donor cultivation and scholarships.

Dr. Cooper gave a Fall 2024 Census Day enrollment report to the Board. She noted an increase in head count and credit hours.

Dr. Boyd gave his report to the Board. The phlebotomy and respiratory therapy programs received reaccreditation status because of their successful annual self-study submission. The college’s Mental Health certificate program was approved at the state level. This week, Financial Aid is offering free food and help to students in filling out the FAFSA. The Village of Bradley officially changed the

name of Kinzie Avenue to Bradley Boulevard; as of October 1, 2024, the North Extension Center's new address will be 450 N Bradley Boulevard.

Trustee Hove gave his ICCTA report to the board. A highlight from the September 13-14 ICCTA meetings was that the community college baccalaureate initiative would expand its student interest survey to include more colleges. He encouraged trustees to attend the November 15-16 ICCTA meetings in Schaumburg.

Student Trustee Rogers gave his report to the board. Student Life hosted a Pack the Place for the volleyball team and celebrated Mexican Independence Day with activities and food. He presided over the Student Advisory Council's meeting where officers were elected and plans were made for events/activities. He invited all employees and students to participate in the college's first wiffle ball tournament on Friday, September 27.

APPROVAL OF SHORT-TERM INVESTMENTS

The administration presented numerous short-term investments. Motion was made by Mr. Proctor and seconded by Mr. Orr to approve the investments as presented. On roll call, the vote was:

AYES: Hove, Kick, Orr, Proctor, Widholm, Boicken

ABSTAIN: Martin

Motion Carried

APPROVAL OF FINANCIAL REPORTS

The administration presented the Reconciled Cash Report for July 31, 2024 and the Investment and Financial Summary Report for August 31, 2024. Motion was made by Mr. Orr and seconded by Mr. Hove to accept the Reconciled Cash Report and Investment and Financial Summary Report subject to audit. On roll call, the vote was:

AYES: Hove, Kick, Orr, Proctor, Widholm, Boicken

ABSTAIN: Martin

Motion Carried

APPROVAL OF BILL SUMMARY AND TRAVEL PAYMENTS

Bills totaling \$6,317,080.46, sixteen (16) purchase order requisitions over \$10,000, and one (1) special bill in the amount of \$2,020.00 were presented for Board review. Motion was made by Mr. Martin and seconded by Mr. Kick to approve the bill summary and payments as presented. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken

Motion Carried

The Board was scheduled to go into closed session for the purposes of discussing matters of personnel and probable or pending litigation, pursuant to Sections 2-c-1 and 2-c-11 of the Illinois Open Meetings Act. Motion was made by Mr. Widholm and seconded by Mr. Proctor to convene to closed session. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

The Board went into closed session at 5:26 pm. The Board returned at 5:35 pm. Motion was made by Mr. Hove and seconded by Mr. Martin to reconvene the Board meeting. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

MATTERS OF PERSONNEL

The Board reviewed matters of personnel presented in closed session. Motion was made by Mr. Widholm and seconded by Mr. Proctor to approve Matters of Personnel Items 1-3 as presented and recommended by the administration and enumerated below:

- (1) Approval of Employment Matters
- (2) Approval of Student Employment Matters
- (3) Approval of Continuing Education and Business Partnership Contracts

On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

ADJOURNMENT

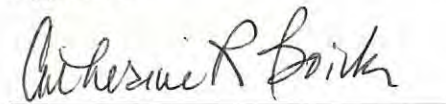
There being no further business to come before the Board, motion to adjourn the Board meeting at 5:36 pm was made by Mr. Martin and seconded by Mr. Proctor. On roll call, the vote was:

AYES: Hove, Kick, Martin, Orr, Proctor, Widholm, Boicken
Motion Carried

Respectfully submitted,

Karen Slager, Recording Secretary

Approved:



Chair



Secretary